



Job Description

Title: ATTENDANT

Reports to: ASSISTANT MANAGER

Summary of Position:

Maintain a clean and inviting facility while interacting with customers in a friendly manner. Ensure that all space inside the facility is clean, neat and organized. The ability to multi-task is essential, as these employees will be required to attend to a multitude of spills, messes, and constant turnover simultaneously. As Attendants are visible to the guests, they must maintain organized and clean work areas and a professional appearance at all times.

Duties & Responsibilities:

- Greet and assist customers.
- Maintain clean and organized facility, both inside and outside.
- Empty trash cans and recycling frequently.
- Take trash and recycling out to the dumpster.
- Stock all restrooms.
- Pick up any loose items and bring to lost and found.
- Pick up any loose trash on the floor or counter surfaces.
- Assist with stocking café as needed.
- Assist with birthday party and event clean up and restocking.
- Assist with organization of stock room.
- Walk around the outside of the building and parking lot, picking up any and all debris.
- Constantly cleaning (wiping down handrails, surfaces, games, kiosks, etc., sweeping, mopping, dusting, windexing)
- Clean up any and all spills and messes in the facility.
- Display proper caution signage as needed.
- Restock all paper towels, soap dispensers, and trash bags as needed.



- Keep jump areas clean.
- Monitor, clean and organize locker room and café seating areas as needed.
- Direct customer complaints and answer any customer questions.
- Request assistance using paging radios.
- Report problems with equipment to manager on duty.
- Other duties as assigned by management or needed by the business.
- Complete opening and closing duties.
- Performs his or her job in a friendly, courteous manner at all times.
- Promptly informs the Manager on Duty of any and all customer complaints or comments or discipline issues.
- Performs other related duties as assigned by the Manger.

Qualifications:

- Willingness to be a Team Player and Hard Worker.
- Must be able to communicate clearly with managers but especially with customers.
- Be able to reach, bend, stoop and frequently lift up to 50 pounds.
- Be able to work in a standing position for long periods of time (up to 10 hours).